



# JOB OPPORTUNITY

[www.gpo.gov](http://www.gpo.gov)

**Announcement Number:** 05-248  
**Position Title:** IT Specialists (NETWORK SERVICES)  
**Series and Grade:** PG-2210-12  
**Salary Range:** \$62,886-\$81,747  
**Promotion Potential:** PG-12  
**Opening Date:** 10/25/2005  
**Closing Date:** 12/30/2005 (1<sup>st</sup> Cut-Off Date: 11/15/05; 2<sup>nd</sup> Cut-Off Date: 12/15/05)  
**Location of Position:** Infrastructure Branch, Operations Division  
Information Technology and Systems, Washington, DC  
**Number of Openings:** Two  
**Type of Appointment:** Temporary, Not To Exceed One Year  
**Work Schedule:** Full-Time  
**Who May Apply:** All U.S Citizens

## **ABOUT THE GPO:**

Today, the GPO is at the epicenter of technological change as it embraces its historic mission while looking to the digital future. The men and women of the GPO are hard at work transforming the agency into a digital information processing facility that will continue Keeping America Informed into the 21st century and beyond. Come be a part of history in the making as the largest information processing, printing, and distribution facility in the world transforms into a revolutionary digital facility.

## **MAJOR DUTIES:**

Performs duties for a wide range of telecommunications network requirements (voice, data, and video) in support of diverse functional areas to include coordinating the objectives and plans of one or more specialized communications projects. Analyzes and defines network requirements based on agency's overall business plans and objectives. Defines, installs, implements and maintains network architecture, infrastructure, and terminal equipment. Configures and optimizes network servers, hubs, routers, and switches to implement network operating objectives. Reviews existing or proposed network systems, diagnoses, analyzes, and resolves complex problems, i.e., hardware/software, architectures, bandwidth, transmission lines, and differences between organizational priorities and requirements. Installs, tests, maintains, and upgrades as necessary communications operating systems software. Conducts special studies and analyses on the communications network installation and provides telecommunications network plans. Studies such factors as traffic load and bandwidth on existing infrastructure, estimated load on proposed changes/additions to existing infrastructure, and the flexibility of existing infrastructure to meet changing needs. Implements resulting network changes as required. Uses a variety of unusual and highly specialized equipment, i.e., traffic monitoring devices and diagnostic equipment. Ensures the rigorous applications of information security/information assurance policies, principles, and practices in the delivery of network service. Frequently meets with customers and GPO representatives for the purpose of integrating and interpreting a variety of technical and operational data by advising on and/or reviewing plans and projects for the network system. Determines procedural changes required to implement new technology and the feasibility of adapting existing equipment and facilities to technological improvements in network systems. Diagnoses and resolves network problems, coordinating the effort of other information technology specialists, contractors, and service providers. Provides assistance and guidance to agency personnel as pertains to communication systems.

**NOTE:** Position duties require selectee/s to climb ladders and maneuver in small places.

**QUALIFICATIONS NEEDED:**

Applicants must possess 52 weeks of specialized experience at the next lower grade level. Specialized experience is experience which is directly related to this position and has equipped the applicant with the particular knowledge, skills, and abilities to successfully perform the duties described above. All qualification requirements must be met by the closing date of this announcement.

**HOW YOU WILL BE EVALUATED:**

If you meet the qualifications described above, you will be further evaluated based on your narrative responses to each knowledge, skill, ability and other characteristic (KSAO) listed below. Your narrative responses should explain how your experience, education, training, awards and appraisals demonstrate that you possess each KSAO. When describing your KSAOs, please be sure to explain how often you used the skills, the complexity of the knowledge you possessed, and give examples of problems handled and results achieved. Please limit your narrative response statements to one page per KSAO.

You must submit separate narrative response statements for each KSAO with your application package.

**Knowledge, Skills, and Abilities and Other Characteristics required for this position:**

1. Knowledge of telecommunication network principles, concepts, and methodologies.
2. Ability to apply network systems design, development, testing, installation, management and maintenance.
3. Ability to apply network architecture, topology, protocol, and related technology.

**HOW TO APPLY:**

There is certain information that we must have to determine if you meet the legal requirements for Federal employment and to evaluate your qualifications for this specific position. If your application package does not provide all the information requested, you will lose consideration for the job.

**STEP 1:** Complete a resume or an Optional Form 612, "Optional Application for Federal Employment" (OF-612). The OF-612 is available electronically at [http://www.opm.gov/forms/pdf\\_fill/of612.pdf](http://www.opm.gov/forms/pdf_fill/of612.pdf). If you submit a resume, make sure it contains all the pertinent data requested in the OF-612, including your social security number. To assist you in sending in a complete resume, use our checklist at: [http://www.gpo.gov/careers/pdfs/Resume\\_Checklist.pdf](http://www.gpo.gov/careers/pdfs/Resume_Checklist.pdf).

**STEP 2:** Prepare separate narrative responses to each of the KSAOs listed in this announcement.

**STEP 3:**

**Current and Former Federal Employees:** Attach a copy of your most recent Standard Form (SF)-50 and performance appraisal as proof of status or reinstatement eligibility. GPO Employees may obtain a copy of their SF-50 and Performance Appraisal from the Human Capital Business Center in Room C-106.

Applications will be accepted from both status and non-status candidates. Status candidates who wish to be considered under both merit promotion and competitive procedures must submit two

(2) complete applications. When only one (1) application is received, it will be considered under merit promotion procedures only.

**Veterans:** Attach a copy of your most recent DD-214, “Certificate of Release or Discharge from Active Duty” or letter from the Veterans Administration documenting your military service. If you are claiming 10-point veteran’s preference, you must also attach an SF-15 “Application for 10-Point Veterans’ Preference” plus the proof required by that form. For more specific information about your veteran’s preference and eligibility, please visit <http://www.opm.gov/veterans/>. When one application is received, it will be considered under merit promotion procedures only, when applicable.

**Applicants with Disabilities:** If you are seeking an excepted appointment based on a disability, please attach a certification from a State or District of Columbia rehabilitation counselor indicating that you can perform the duties of the position and are eligible for an excepted appointment based on a physical or mental disability.

**STEP 4:** Assemble your application package and hand-deliver, e-mail, fax, or mail your application to GPO using the information below.

**Send your complete Application Package to:**

Application Processing, STP: HCD  
U.S. Government Printing Office  
732 N. Capitol Street, NW  
Washington, DC 20401  
FAX: (202) 512-1292  
Email: [applicationprocessing@gpo.gov](mailto:applicationprocessing@gpo.gov)

**For Additional Information please contact:**

Human Capital Department  
Francis Cowles  
Phone: (202) 512-1035  
TDD: (202) 512-1519

**Your complete application package must be received at the address above by 12:00 midnight on the closing date of the announcement. Due to delays in processing mail, you are encouraged to hand-deliver, e-mail, or fax your application package.**

**Applicants will receive written notification of their application status following an initial review of the application by Human Capital and when a final selection has been made.**

**PRE-EMPLOYMENT CONSIDERATIONS:**

Selectees must successfully pass a drug test and background check before appointment. Current GPO employees are not subject to these requirements.

GPO will not pay relocation costs.

**BENEFITS:**

The Federal government offers a number of exceptional benefits to its employees. We offer a broad array of benefits programs and family friendly flexibilities to meet your and your family’s needs. These benefits include, but are not limited to: health care, life insurance, flexible spending and dependent care accounts, annual and sick leave, long-term care insurance, and retirement savings plans. For more information about these benefits, please visit <http://www.usajobs.opm.gov/ei61.asp>.

**GPO provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify GPO.**

**GPO is an equal employment opportunity employer.**